

JACKSON AREA COUNCIL ON ALCOHOLISM AND DRUG DEPENDENCY

POSITION NAME: MALE COUNSELOR

CLASSIFICATION: NON-EXEMPT

POSITION SUPERVISED BY: CLINICAL DIRECTOR

DUTIES AND RESPONSIBILITIES:

- Provide treatment planning in cooperation with assigned clients.
- Provide individual and group counseling for assigned clients.
- Coordinate all services indicated as needed by the individual client treatment plan.
- In consultation with the Director of Treatment Services, facilitate referral of clients to appropriate services as indicated by the client's treatment plan.
- Maintain client case file in accordance with agency policy/procedure.
- Attend staff and treatment team meetings.
- Participate in education and training activities as directed by the Clinical Director.
- Other duties may be assigned by Clinical Director.

QUALIFICATIONS:

- A Bachelor's level degree in behavioral sciences or related field.
- Must have a valid Tennessee Driver's License.
- Must have minimum 2 years experience working with supervised alcohol and drug dependent clients in a licensed alcohol and drug abuse facility
- Must be able to work comfortably and effectively with persons from diverse racial, social, economic, and religious backgrounds.
- Maintain a working telephone.
- Must be physically capable of carrying out duties, which take place in the three levels of a facility without an elevator.